

**Take 5** minutes to check

## CONSTRUCTION SITE

### WEEKLY HEALTH AND SAFETY INSPECTION CHECK LIST

COMPANY NAME	
SITE NAME	
INSPECTION COMPLETED BY	
DATE	

GENERAL ISSUES	YES	NO	NOTES
The company health and safety policy is available to all.			
The Pre Construction Information is available on site			
The Construction Phase Health and Safety Plan is Available on Site.			
The CDM F10 is displayed on site			
Risk Assessments /Method Statements have been completed and made available to all parties			
All persons on site have completed a site induction program			
All statutory notices are displayed			
Appropriate site safety signage is in place			
A system is in place to allow all persons on site to raise health and safety issues with management.			
All persons on site are aware of the Permit to Work System			
All persons are aware of the Lone Working Policy and Procedures			
There is a system in place to monitor the presence of lone, or out of hour's workers.			
EMERGENCY PROCEEDURES	YES	NO	NOTES
Risk Assessments /Method Statements have been completed and made available to all parties			
Fire action notices are in place			
Fire fighting equipment is readily available.			
All persons working on site are familiar with the location of this equipment			
All persons on site have inducted into the emergency procedures for the site.			

This is a form to assist you with your health and safety procedure. The information included is for initial guidance only. You should edit and adapt the text to ensure it meets your/statutory requirements. If you cannot edit/amend the form electronically please do so by hand. It is only as good as the information you enter. Please remember the items should be amended as you deem necessary. Your judgement is imperative to the effectiveness of this form. This form is provided free by [www.safetyguru.co.uk](http://www.safetyguru.co.uk)

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Exit routes are clearly marked			
Assembly points are clearly marked			
Fire Stewards been appointed and trained			
All Fire Stewards been trained			
Are there sufficient First Aid notices informing staff of how and where to gain First Aid help			
Clearly displayed notices advise how to contact the emergency services			
The location of the first aid box clearly signed?			
The first aid box suitably stocked and replenished when necessary			
<b>SCAFFOLDS</b>	<b>YES</b>	<b>NO</b>	<b>NOTES</b>
Risk Assessments /Method Statements have been completed and made available to all parties			
All alterations are carried out and certified by a competent person			
Handover certificates are filed and available for inspection			
Safe access is available to the scaffold			
Uprights are provided with base plates and sole plates			
All ledgers braces and struts are in position			
The scaffold is secured to minimise the likelihood of collapse			
Guard rails and toe boards have been installed in accordance with best practice			
<b>LADDERS</b>	<b>YES</b>	<b>NO</b>	<b>NOTES</b>
Risk Assessments /Method Statements have been completed and made available to all parties			
Are secured to prevent slippage			
Ladders extend the correct distance above the working platform			
<b>WORKING AT HEIGHT</b>	<b>YES</b>	<b>NO</b>	<b>NOTES</b>
Risk Assessments /Method Statements have been completed and made available to all parties			
There is adequate edge protection			
Harnesses are available and used			
Crawling boards are available for use on fragile surfaces			
No work is allowed under areas with persons working at height			
Debris protection is in place			
Safety nets/air bags are in place.			

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<b>EXCAVATIONS</b>	<b>YES</b>	<b>NO</b>	<b>NOTES</b>
Risk Assessments /Method Statements have been completed and made available to all parties			
Properly designed and maintained support systems are in place			
The sides of excavations are battered back to the correct angle of repose			
Safe secure access to the excavation is in place			
Sufficient barriers are in place to stop persons accidentally falling into the excavation			
The stability of adjacent structures has been considered in relation to excavation work			
Plant, materials and spoil are stored away from the excavation to minimise the possibility of collapse			
The excavation is inspected and the results recorded by a competent person on a regular basis.			
<b>MANUAL HANDLING</b>	<b>YES</b>	<b>NO</b>	<b>NOTES</b>
Risk Assessments /Method Statements have been completed and made available to all parties			
Where possible mechanical plant is utilised to minimise the need for manual handling.			
Cement is provided in 25 Kg bags			
The use of heavy materials is minimised			
<b>VEHICLES ON SITE</b>	<b>YES</b>	<b>NO</b>	<b>NOTES</b>
Risk Assessments /Method Statements have been completed and made available to all parties			
Separate pedestrian and vehicle routes are clearly marked			
One systems and turning areas are provided to minimise the need for reversing			
Banks man are used to control vehicle movements			
Vehicles have reversing warning alarms			
The vehicles are properly maintained			
<b>WELFARE</b>	<b>YES</b>	<b>NO</b>	<b>NOTES</b>
Risk Assessments /Method Statements have been completed and made available to all parties			
The correct number of toilets are provided and maintained/cleaned			
Hot and cold water is provided to the washing facilities.			
Soap and towels are provided			
Correct wet and dirty working clothing is provided			
Changing and drying facilities are provided and maintained			

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Drinking water is provided			
Canteen facilities are provided and maintained			
Safety boots, helmets and high visibility jackets are provided			

The following blank table is provided for adding site or company specific data not already highlighted by [www.safetyguru.co.uk](http://www.safetyguru.co.uk).

ADDITIONAL ITEMS	YES	NO	NOTES

Name	
Date	
Position	
Signature	

Name	
Date	

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Position	
Signature	

Name	
Date	
Position	
Signature	